

Note that this document is a working draft being circulated for stakeholder feedback. This document has not been reviewed by Public Health or finalized by WorkSafeBC.

Tanning salons safety protocols for COVID-19

Appointments

- Only allow pre-booked appointments
- Communicate the facility's risk protocols to customers before the appointment (this can be done on an online booking system but should require active consent) and again verbally when they arrive, including that:
 - Customers need to remain at least 2 metres away from people while using the facility
 - Customers should reschedule the appointment if they become sick, symptomatic, or are placed on self-isolation.
- Minimize exposure between workers and customers by:
 - Ensuring customers do not arrive more than 5 minutes before the appointment;
 - Staggering appointment times and setting up the waiting area so customers can remain at least 2 metres apart;
 - 2 metres markers for line-ups outside facility;
 - Removing waiting area tables and chairs to increase waiting area floor space

Front desk and sales

- Minimize contact between front desk customer service and sales workers by:
 - Install Plexiglas barriers between workers and members;
 - Place markings on the floor to ensure at least 2 meters between workers and customers, and between each customer in line;
 - Ensure workers step back when customer is paying to maintain 2 metre distance
 - Minimize use of cash and limit handling of debit/credit/membership or other cards;
 - Set up pre-order sales online or by telephone;
 - Minimize the handling of physical documents;
 - Avoid use of common pens for sign-in sheet for visitors.
- Wipe down the POS machine after each use
- Provide front desk and other customer-facing workers with hand sanitizer for their use only.
- Remove unnecessary communal items, such as candy, magazines and complimentary phone chargers.
- Provide a safe place for customers to dispose of used sanitizing wipes and other personal protective equipment when entering and exiting the facility.
- Avoid offering beverages or snacks in reception area.
- Replace water coolers with dispensers and water fountains by providing bottles of water.
- Keep a record of all visitors for the past 14 days to allow for contact tracing in case of infection.

Tanning rooms and equipment

- Allow no more than 1 client in per piece of equipment;
- Workers and clients should never be in a sunbed/sunless room at the same time;
- Allow the client to come out of the room first and then have workers clean the room.
- Ensure equipment and other high touch surfaces are fully sanitized between each use and allowed to air dry naturally before the next use.
- Leave cleaning solution on for twice as long as you did before;
- Clean your equipment inside as well; vacuum all equipment filters and fans
- Workers should wear single-use, disposable droplet PPE, including a procedural/surgical mask and eye protection plus an apron to protect clothes during cleaning; ensure protocols for donning and doffing PPE is communicated and properly disposed of after use.
- Avoid the use of spray bottles or pressurized sprayers that might aerosolize contaminants.

Note that this document is a working draft being circulated for stakeholder feedback. This document has not been reviewed by Public Health or finalized by WorkSafeBC.

- If commercial or household cleaning products are not readily available, you can prepare a bleach and water solution with 20 ml of unscented household bleach per 980 ml of water. When using the bleach and water solution, allow surface to air dry naturally. Make a fresh bleach solution each day.
- Place hand sanitizer with a minimum of 60% alcohol in dispensers near equipment

Linens and towels

- Leave fresh linens and toiletries in a safe place for customers to self-serve to minimize contact with workers.
- Provide a linen or plastic bag for the customer to place their dirty linens in, te.
- Advise customers to tie laundry and waste bags shut and leave them in a safe place for collection and collect regularly.
- Do NOT shake dirty laundry. This minimizes the possibility of dispersing the virus through the air
- Place dirty laundry directly into a linen bag without sorting. Do not overfill bags.
- Clearly mark laundry bins as 'clean' or 'dirty'. Ensure dirty laundry only contacts dirty laundry bins, and clean laundry only contacts clean laundry bins.
- Clean and disinfect clothes hampers according to manufacturer's guidance. Consider using a liner that can be laundered.
- Wash and dry items in accordance with the manufacturer's instructions. Use the warmest possible water settings. Dry all items thoroughly.

Ventilation

- Consider general ventilation adjustments at the workplace, such as increasing ventilation and increasing the amount of outdoor air used by the system. Maintain the indoor air temperature and humidity at comfortable levels for building occupants.
- For complex buildings, consult with a ventilation technician or other expert in adjusting the system.
- If using portable fans or air conditioners, make sure they are arranged so they don't exhaust from one worker to another.

General sanitation

- Ensure high touch surfaces are cleaned frequently. This includes doorknobs and handles, telephones, elevator panels and buttons, light switches, tables, chairs and work surfaces in staff rooms, desktops, and washrooms.
- Ensure workers can take frequent handwashing breaks so that they can wash their hands with soap and water for at least 20 seconds.
- Place hand sanitizer with a minimum of 60% alcohol in dispensers near entrances/exits, equipment, doors, and other high-touch locations.
- Make trash bins available for disposal of sanitary products such as disinfectant wipes.
- Avoid the use of spray bottles or pressurized sprayers that might aerosolize contaminants.
- If commercial or household cleaning products are not readily available, you can prepare a bleach and water solution with 20 ml of unscented household bleach per 980 ml of water. When using the bleach and water solution, allow surface to air dry naturally. Make a fresh bleach solution each day.
- For flooring:
 - Only use vacuum cleaners equipped with exhaust filters, preferably HEPA filters, for carpeted areas;
 - Built-in vacuums are ideal;
 - Do NOT using vacuums without an exhaust filter;
 - If using a steam cleaner, ensure it reaches a minimum temperature of 71°C, unless the floor coverings are not heat tolerant.
- For removal of waste:
 - Ensure staff wear disposable gloves;
 - Use a single, sturdy, leak-resistant garbage bag;
 - If a garbage bag is punctured or contaminated, it should be placed into a second bag.

Note that this document is a working draft being circulated for stakeholder feedback. This document has not been reviewed by Public Health or finalized by WorkSafeBC.

- Items that cannot be easily cleaned and disinfected should be removed.

Other

- If you have two washrooms, use one for employees only and one for customers. Limit customer use of the washrooms and sanitize after every use.

DRAFT